

**S.R Homeowners Association
Board of Directors Meeting
January 11th 2021 @ 12:00pm
Location: Zoom Meeting (Meeting Restrictions due to Covid-19)
Meeting Minutes**



Attendees: Alan Boucher, President
Triona Cosgrave, Vice- President
Matthew Wiles, Res. Director
Dave Mans, Res. Director
Robert Martens, Res. Director
Samantha Nickerson, Res. Director

Regrets: Tanya Eklund, Secretary/Treasurer

- 1. Call to order** – Triona Cosgrave – 12:02 pm
- 2. Approval of Meeting Minutes**
 - July 28th 2020
 - Motioned by Dave Mans, Seconded by Matthew Wiles, Approved
- 3. HOA Update**– Triona Cosgrave
 - Triona Cosgrave received multiple quotes for the 2021 season. Triona Cosgrave will circulate the quotes and information to the Board.
 - Triona Cosgrave provided the maintenance report to the Board.
 - The resident directors requested follow up reports from the contractor if feasible.
 - Triona Cosgrave reported the Lighting Contractor is waiting for the missing lights for A-5 and A-6. Before Christmas all the pond lights were out and they managed to get the lights on the north side of the pond but haven't been able to find the driver for the south lights. They have a call into the Town of Cochrane to unlock the pump vault to see if the driver is in there. The lights going north from the pond has lost it's feed from the panel at A-8. MDL has some remediation work to do there in the spring and they are going to install a new feeder at that time.
 - Triona Cosgrave has also contacted Foothills Landscaping for quotes on additional planters in the community.
- 4. Financial Update (provided in package)** – Triona Cosgrave
 - Triona Cosgrave reviewed and answered questions on the 2020 Profit and Loss and budget comparison.
 - Triona Cosgrave reviewed and answered questions on the 2020 Balance Sheet.
 - Triona Cosgrave reported there are currently 8 Homes in collections for the 2019 Fees.
 - Triona Cosgrave reported there are currently 12 Homes in collections for the 2020 Fees.
 - 2021 Invoices and Notices were sent to the mail house and mailed January 7th 2021.
 - During the generation of the invoices on the database, the software sent a computer generated email to residents. There was a typo indicating membership can be "opted out of". Clarification that membership is mandatory has been provided to residents who called and emailed. Follow up email clarifying the error was sent in an eblast to the community.
 - Triona Cosgrave reported the 2020 Audit will begin in February and should be completed at the end of March 2021.

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5. Other Business

- Community Building rendering and Plans has been circulated to the resident directors. The start date for the new facility and park are Market dependent.
- Dave Mans advised the marketing signage in the community still refers to a splash park. Triona Cosgrave will follow up and have it removed to avoid confusion.
- Dave Mans advised the marketing Flags and Banners have not been replaced/removed. Triona Cosgrave will follow up with the development team.

6. Next Meeting Date

- Monday April 12th, 2021 at 2:00 pm
- Zoom Meeting

7. Adjournment- 1:42 pm

8. Development Update- Alan Boucher provided a Development update