

# MOVING OUT FORM

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UNIT NO: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
CITY PROVINCE POSTAL CODE

LEGAL DESCRIPTION: \_\_\_\_\_  
PLAN BLOCK LOT

CURRENT  
OWNER NAMES: \_\_\_\_\_  
LAST FIRST

EMAIL ADDRESS: \_\_\_\_\_

FORWARDING ADDRESS: \_\_\_\_\_  
CITY PROVINCE POSTAL CODE

CLOSING DATE: \_\_\_\_\_

LAWYER NAME: \_\_\_\_\_  
LAST FIRST

EMAIL ADDRESS: \_\_\_\_\_

CONTACT NO.: \_\_\_\_\_

PURCHASER  
LAWYER NAME: \_\_\_\_\_  
LAST FIRST

EMAIL ADDRESS: \_\_\_\_\_

CONTACT NO.: \_\_\_\_\_

Please be sure to have your lawyer order the appropriate document on closing. This will ensure that they have record of your fees being paid or any outstanding balance, prior to the sale taking place, as well as ensure that the HOA records are updated with your sale so that you are not billed for any future fees.

Please return to:  
**info@coremanagement.ca**

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*INTERNAL USE ONLY*

PAD Removal Records Update Fee Transfer File Form

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**THIS PROPERTY IS PROUDLY MANAGED BY CORE REAL ESTATE GROUP**

Division of Core Management Group Inc.

Office Address: 1250, 5555 Calgary Trail, Edmonton, AB T6H 5P9

Phone: 780.651.1577 [www.coremanagement.ca](http://www.coremanagement.ca)